

# SHQ Resource Order Form

PLU	Title <small>(All titles are subject to price change and availability)</small>	QTY	Cost	Total

Order Comments (please include Purchase Order number if required):	Postage*	
	Total	

**Please note, standard postage costs do not provide protection for loss or damage of your items by Australia Post.**

We strongly recommend Extra Cover (available as an optional extra) which offers cover for the value of your items if they are lost or damaged.

If Extra Cover is not requested, the buyer assumes all responsibility for items lost or damaged in transit.

To request Extra Cover or Express Post please email [resources@shq.org.au](mailto:resources@shq.org.au)

\* Flat rate shipping quotes can be obtained through the online shopping cart. All shop purchases under 20kg are sent via registered post (Australia Post). Orders over 20kg will be sent via courier.

**Collection/delivery information**

To save on postage costs, metropolitan organisations are encouraged to collect their order.

I am able to collect these resources from SHQ. SHQ staff will contact me when my order is ready for collection.

I am unable to collect these resources from SHQ. Please post my order to the address below. I understand I may be charged for postage.

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Payment**

Credit invoice (Organisations only)

Credit card

Pick up (Cash/Card)

Please send all orders to [resources@shq.org.au](mailto:resources@shq.org.au) | Fax 08 9227 6871 | 70 Roe Street, Northbridge WA 6003

**All of our products can be purchased online at [shq.org.au](http://shq.org.au).**

**Credit card details**

Please Circle: VISA | MASTERCARD

Card Number: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Exp Date: \_\_ / \_\_

Name On Card: \_\_\_\_\_